

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2015-2016

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Phuong Thao Brabander	Counselor/Articulation Officer Full Time Temporary	09/08/15
Debbie Durrough	Interim One Semester FT Emergency Hire Nursing Faculty	08/13/15
John Gaines	Reading/Writing Lab Technician Part Time (Range 14/Step 3)	09/08/15
Gema Leon	Reading/Writing Lab Technician Part Time (Range 14/Step 1)	09/08/15

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Leslie Angeles	Student Services Generalist	Student Success and Support Program	08/31/15 – 06/30/16	\$16.56 hr.
Sarah Cabaes	Assistant Coach Volleyball	Volleyball Trust	09/17/15 – 12/31/15	\$16.66 hr.
Jennifer Cinkorpumin	Office Assistant	Foster Youth Success Initiative Network Grant/Youth Empowerment Success Strategies-Independent Living Program	07/01/15 – 06/30/16	\$10.60 hr.
Keanna Layug	Assistant Coach Volleyball	Volleyball Trust	09/17/15 – 12/31/15	\$16.66 hr.
Clitdell Long	Administrative Assistant III Math Sub	General Fund	09/04/15 – 12/31/15	\$18.10 hr.

Wade Larson, D.M.
Associate Vice President, Human Resources

September 4, 2015
Date Submitted



STAN R. ARTERBERRY
Interim Superintendent-President

September 4, 2015
Date Approved

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

September 16, 2015

Page 2

Short-term/Temporary/Substitute – continued:

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
George Malasan	Custodian	General Fund	08/03/15 – 06/30/16	\$13.62 hr.
George Molina	Assistant Women's Basketball Coach	Women's Basketball Trust	10/01/15 – 02/28/16	\$16.66 hr.
Ashley Moore	Office Assistant	Equity	09/17/15 – 06/30/16	\$10.60 hr.
Nazia Mostafa	Student Services Generalist/Substitute	General Fund	09/08/15 – 09/15/15	\$18.10 hr.
Lalita Myrick	Office Assistant	Umoja District	09/19/15 – 06/30/16	\$10.60 hr.
Ronald C. Nelson	Alternate Media Support Specialist	Disability Services Program	09/04/15 – 11/04/15	\$20.65 hr.
Laura Palmer	Registration Aide	General Fund	09/17/15 – 06/30/16	\$11.00 hr.
Vanessa Pimentel	Assistant Coach Volleyball	Volleyball Trust	09/17/15 – 12/31/15	\$16.66 hr.
Sara Caronia Rico	Registration Aide	General Fund	09/17/15 – 06/30/16	\$11.00 hr.
Ann Talamantes-Ristow	Assistant Women's Basketball Coach	Women's Basketball Trust	10/01/15 – 02/20/16	\$16.66 hr.
Rhonda Roman	Photo Lab Technician/Substitute	General Fund	08/31/15 – 12/10/15	\$18.90 hr.
John Sanders	Assistant Coach Men's Basketball	Men's Basketball General Fund	10/01/15 – 03/05/16	\$16.66 hr.
Micaela Sylvester	Assistant Coach Volleyball	Volleyball Trust	09/17/15 – 12/31/15	\$16.66 hr.
Jameiz Terrell	Assistant Coach Women's Basketball	Women's Basketball Trust	10/01/15 – 02/28/15	\$16.66 hr.

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Sherry Currie-Proctor	Workshop Presenter	09/17/15 – 09/24/15	\$960.00
Sherry Currie-Proctor	Workshop Presenter	10/01/15 – 10/15/15	\$960.00
Kerry Pilley	Workshop Presenter	09/22/15 – 09/29/15	\$720.00
Kerry Pilley	Workshop Presenter	10/05/15 – 10/27/15	\$1,200.00
Noel Vargas	Workshop Presenter	09/22/15 – 09/24/15	\$720.00
Noel Vargas	Workshop Presenter	10/05/15 – 10/21/15	\$1,680.00
Tyffany Wanberg	Workshop Presenter	09/17/15 – 09/18/15	\$840.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

**Academic Affairs
Leslie Minor, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Laura Brookman	Consulting and program specialist services supporting GSN Grant/ Health Sector Navigator	July 1, 2015 – December 31, 2015	Not to exceed \$19,000.00
Digi-Type, Inc.	One day hands-on workshop with master potter Jerardo Tena Sandoval.	October 17, 2015	Not to exceed \$500.00

**Student Services
Gregory Brown, Vice President**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Bernadette Aldrich	Photography and editing services for the 2015 Volleyball Team program	August 26, 2015 – September 2, 2015	Not to exceed \$150.00
Dale Murray	Conduct presentation on the California Community Colleges Athletic Association Constitution and Bylaws for Athletic department	August 11, 2015	Not to exceed \$300.00
Safety Training Zone	Conduct a 2-hour workshop on Defensive Driving for college staff	August 14, 2015	Not to exceed \$500.00

Yulian I. Ligioso
Vice President, Finance & Administration


STAN R. ARTERBERRY
Interim Superintendent-President

September 4, 2015
Date Submitted

September 4, 2015
Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

08/07/2015	Vendor Payment	2511064013-2511064109	\$18,668.30
08/10/2015	Vendor Payment	2511064110-2511064114	\$105,254.03
08/10/2015	Vendor Payment	2511064115	\$1,663.99
08/10/2015	Vendor Payment	2511064116-2511064161	\$86,725.71
08/17/2015	Vendor Payment	2511064162-2511064164	\$5,635.20
08/17/2015	Vendor Payment	2511064165-2511064166	\$12,472.43

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$4,554,890.33

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso
 Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7209

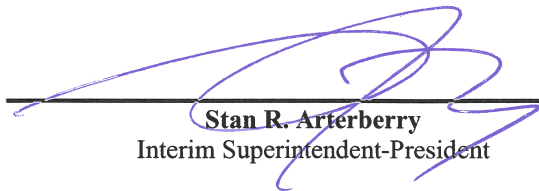
TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**


 Stan R. Arterberry
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

08/17/2015	Vendor Payment	2511064167-1411064176	\$152,521.75
08/17/2015	Vendor Payment	2511064177-2511064181	\$7,922.90
08/17/2015	Vendor Payment	2511064182-2511064248	\$293,804.29
08/20/2015	Vendor Payment	2511064249-2511064556	\$59,298.14
08/24/2015	Vendor Payment	2511064557-2511064562	\$36,516.38
08/24/2015	Vendor Payment	2511064563	\$4,462.50
08/24/2015	Vendor Payment	2511064564-2511064613	\$207,196.20
08/25/2015	Vendor Payment	2511064614-2511064675	\$170,028.21
08/31/2015	Vendor Payment	2511064676-2511064677	\$1,207.25
08/31/2015	Vendor Payment	2511064678-2511064686	\$861,166.01
08/31/2015	Vendor Payment	2511064687-2511064688	\$1,964,176.75
08/31/2015	Vendor Payment	2511064689-2511064769	<u>\$566,170.29</u>
TOTAL:			\$4,554,890.33

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PUBLIC HEARING AND ADOPTION OF THE 2015-2016
DISTRICT BUDGETS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

At the Governing Board Study Session held on September 2, 2015, Yulian I. Ligioso, Vice President, Finance & Administration, presented the Board with the proposed District's 2015-2016 budgets.

The 2015-2016 District Budgets are being presented for a public hearing and adoption at this time in accordance with the California Code of Regulations (CCR), Title 5, Section 58301. The District recommends adoption of the proposed budget and spending plan that were developed and shared with the campus community over the last several months during its budget development cycle.

Copies are available from the Office of the Vice President of Finance & Administration, and online at: http://www.solano.edu/finance_admin/district_budget.php.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: Board Policy: 3000, 3005 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

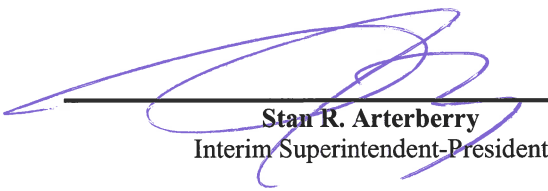
(707) 864-7209

TELEPHONE NUMBER

Yulian Ligioso
VICE PRESIDENT APPROVAL

September 4, 2015

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



Stan R. Arterberry
Interim Superintendent-President

September 4, 2015
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RENEWAL AGREEMENT WITH THE SOLANO COUNTY
OFFICE OF EDUCATION FOR DUPLICATING AND
COURIER SERVICES**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to renew the agreement with Solano County Office of Education for duplicating and courier services. The term of the agreement is from July 1, 2015 through June 30, 2016. The total cost to the District shall not exceed \$87,287. This total includes 60% manager, courier services, as outlined in the original agreement dated February 5, 2013, including 10.63% indirect costs.

Exhibit "A-1" is attached for review.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: _____ *Board Policy:* _____ *Estimated Fiscal Impact:* \$87,287.00

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

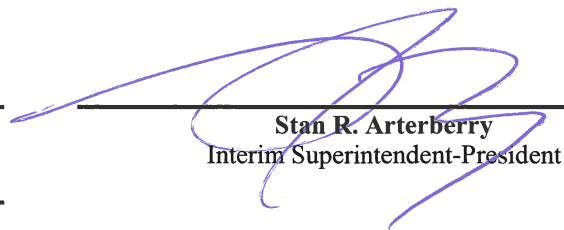
TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COUNTY OFFICE OF EDUCATION

15/16 PROJECTED COSTS FOR SOLANO COMMUNITY COLLEGE PRINT SHOP

Print Shop Manager - 60% - salary and benefits	\$	72,000
Driver - 2 days/week - salary and benefits		6,900
Indirect costs - 10.63%		8,387
		<hr/>
Total	\$	87,287
		<hr/> <hr/>



Jay Speck, Superintendent of Schools

5100 Business Center Drive, Fairfield, CA 94534-1658
707.399.4400 ★ www.solanocoe.net

Exhibit "A-1"

2015/2016

This Exhibit "A-1" is for the 2015/2016 school year and incorporates by reference the terms and conditions of the Services Agreement dated February 5, 2013, between Solano County Office of Education (County Office) and Solano Community College (College), for duplicating and courier services.

The estimated annual cost for services under this agreement for the 2015/2016 year is \$87,287.00. This total includes 60% manager, courier services, as outline in the original agreement, and 10.63% indirect costs.

All other terms and conditions outlined in the agreement shall remain in effect.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representative to execute this Exhibit "A-1".

SOLANO COUNTY OFFICE OF EDUCATION

SOLANO COMMUNITY COLLEGE

Tommy Welch
Associated Superintendent, Administrative
Services and Operations

Date

Date

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR THE BUILDING 600
 MODERNIZATION AND EXPANSION PROJECT**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Building 600 Modernization and Expansion Project Notice of Completion. On May 21, 2014 DPR Construction Inc., was selected to provide construction services for the renovation of Building 600. This was a facilities Lease-Lease Back contract which upon approval of this Notice of Completion the Lease has been completed.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Necessary documentation for completed construction and renovations of instructional spaces.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	<i>N/A</i>
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SUPERINTENDENT'S RECOMMENDATION:

- APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
 Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

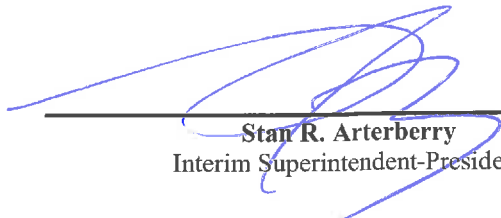
TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**


 Stan R. Arterberry
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

- 1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 6. Work of modernization on the property hereinafter described was completed on: December 5, 2014
7. The Project Name is: Administration Building 600 Modernization and Expansion
8. DSA Number (if applicable) 02-113343
9. The contractor for such work of modernization is DPR Construction Inc.
10. The name of the contractor's Surety Co. is Liberty Mutual Insurance Company, Continental Casualty Company, & Fidelity and Deposit Company of Maryland
11. The date of contract between the contractor and the above owner is May 21, 2014
12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
13. APN # 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – Renovation of Building 600 (Administration Building)

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR BUILDING 1200
PERFORMING ARTS RENOVATION SWING SPACE
PROJECT**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for Building 1200 Performing Arts Renovation Swing Space Project Notice of Completion. On August 5, 2015 JLC Contracting, Inc., was selected to provide general construction services for the new theater shop and mechatronics' classroom. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations

Government Code: _____ *Board Policy:* _____ *Estimated Fiscal Impact: N/A*

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Yulian Ligioso

Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

DATE SUBMITTED TO

INTERIM SUPERINTENDENT-PRESIDENT


STAN ARTERBERRY
Interim Superintendent-President

September 4, 2015

DATE APPROVED BY

INTERIM SUPERINTENDENT-PRESIDENT

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: August 28, 2015
 7. The Project Name is: Performing Arts Building (Phase I B1200 Renovation) Swing Space Project
 8. DSA Number (if applicable) N/A
 9. The contractor for such work of modernization is JLC Contracting, Inc.
 10. The name of the contractor's Surety Co. is American Contractors Indemnity Company
 11. The date of contract between the contractor and the above owner is August 5, 2015
 12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
 13. APN # 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – General construction services to the new theater shop and mechatronics' classroom.

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.

(City or Town where signed)

Revised on 20140501

(Personal signature of the individual swearing that the contents of the notice are true) 13-

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR BUILDING 1200
PERFORMING ARTS RENOVATION (PHASE II) SWING
SPACE AND SMALL CAPITAL PROJECTS**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Building 1200 Performing Arts Renovation (Phase II) Swing Space and Small Capital Projects Notice of Completion. On July 15, 2015 JLC Contracting, Inc., was selected to provide site preparation for the last phase of the portable classrooms, including the installation of two ADA landing ramps, fencing and parking lot restriping for the new modular classrooms. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

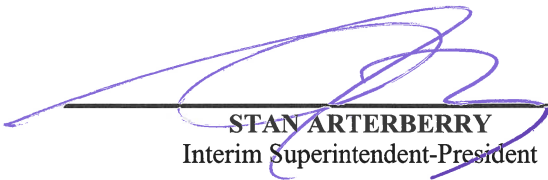
Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

DATE SUBMITTED TO

INTERIM SUPERINTENDENT-PRESIDENT



STAN ARTERBERRY
Interim Superintendent-President

September 4, 2015

DATE APPROVED BY

INTERIM SUPERINTENDENT-PRESIDENT

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

- 1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 6. Work of modernization on the property hereinafter described was completed on: August 10, 2015
7. The Project Name is: Building 1200 Performance Arts Renovation Swing Space and Small Capital Projects (Phase II)
8. DSA Number (if applicable) N/A
9. The contractor for such work of modernization is JLC Contracting, Inc.
10. The name of the contractor's Surety Co. is American Contractors Indemnity Company
11. The date of contract between the contractor and the above owner is May 6, 2015
12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
13. APN # 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – provide completion of grading, asphalt ramps, and installation of fencing and DSA required items.

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.
(City or Town where signed)

Revised on 20140501

(Personal signature of the individual swearing that the contents of the notice are true) 15-

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: NOTICE OF COMPLETION FOR SMALL CAPITAL
PROJECTS - BUILDING 1800 CLASSROOM
IMPROVEMENTS PROJECT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Small Capital Projects - Building 1800 Classroom Improvements Project Notice of Completion. On July 15, 2015 JLC Contracting, Inc., was selected to provide electrical services for the new theater shop and the new mechatronics' classroom. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations

Government Code: Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

DATE SUBMITTED TO



STAN ARTERBERRY
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
INTERIM SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

6. Work of modernization on the property hereinafter described was completed on: August 28, 2015
7. The Project Name is: Small Capital Projects - Building 1800 Classroom Improvements Project
8. DSA Number (if applicable) N/A
9. The contractor for such work of modernization is JLC Contracting, Inc.
10. The name of the contractor's Surety Co. is American Contractors Indemnity Company
11. The date of contract between the contractor and the above owner is July 15, 2015
12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
13. APN # 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – Electrical services for the new theater shop and new mechatronics' classroom.

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.

(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR THE HVAC AND EMS
 EFFICIENCY PROJECT – ASBESTOS ABATEMENT**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the HVAC & EMS Efficiency Project – Asbestos Abatement Notice of Completion. On November 19, 2014 Professional Asbestos and Lead Services Inc., (PALS) was selected to provide asbestos abatement for the 7 buildings (100, 500, 700, 800, 1400, 1500, 1600) being worked on for the HVAC & EMS Efficiency Project.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations of instructional spaces.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	<i>Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
 Interim, Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

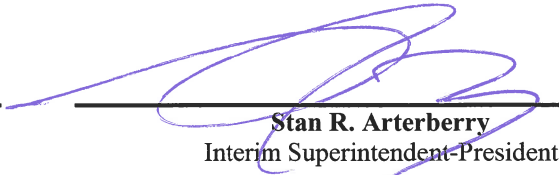
TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**


 Stan R. Arterberry
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

- 1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 6. Work of modernization on the property hereinafter described was completed on: September 16, 2015
7. The Project Name is: HVAC/EMS Efficiency Project – Asbestos Abatement
8. DSA Number (if applicable) 02-113828
9. The contractor for such work of modernization is Professional Asbestos and Lead Services Inc.
10. The name of the contractor's Surety Co. is SureTec Insurance Company
11. The date of contract between the contractor and the above owner is November 19, 2014
12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
13. APN # 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – provide abatement of asbestos laden materials from buildings that are being worked on to improve the efficiency of the HVAC systems in the affected buildings

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR THE FIRE ALARM
 INSTALLATION FOR THE PORTABLE CLASSROOMS
 PHASE I - SMALL CAPITAL PROJECT**

REQUESTED ACTION:

Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for the Portable Classrooms Phase I – Small Capital Project Notice of Completion. On June 3, 2015, Sac Valley Electric Inc., was selected to provide and install fire alarm for the new modular classroom buildings. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>	
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
		<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Thomas Beckett
 Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 INTERIM SUPERINTENDENT-PRESIDENT**


STAN R. ARTERBERRY
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
 INTERIM SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Yulian Ligioso, VP, Finance and Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

6. Work of modernization on the property hereinafter described was completed on: September 16, 2015
7. The Project Name is: Building 1200 Performance Arts Renovation Swing Space and Small Capital Projects (Phase II)
8. DSA Number (if applicable) N/A
9. The contractor for such work of modernization is JLC Contracting, Inc.
10. The name of the contractor's Surety Co. is American Contractors Indemnity Company
11. The date of contract between the contractor and the above owner is May 6, 2015
12. The street address of said properties are 4000 Suisun Valley Road, Fairfield, CA 94534
13. APN # 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Solano Community College District Facilities (Fairfield Campus) – provide completion of grading, asphalt ramps, and installation of fencing and DSA required items.

Date

Signature of Owner
Solano Community College District

Verification

I, undersigned, say:

I am VP, Finance and Administration

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at _____, California.

(City or Town where signed)

Revised on 20140501

(Personal signature of the individual swearing
that the contents of the notice are true)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR THE BIOTECHNOLOGY & SCIENCE
BUILDING CLASSROOM IMPROVEMENT PROJECT**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Biotech Swing Space Project Notice of Completion. On June 3, 2015, Wall 2 Wall Painting Inc., was selected to patch the existing drywall and paint the entire room. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

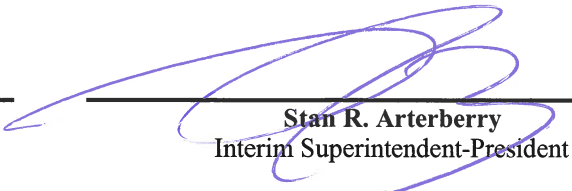
TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**


Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF AMENDED BYLAWS FOR THE SOLANO
COMMUNITY COLLEGE DISTRICT CITIZENS' BOND
OVERSIGHT COMMITTEE**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Pursuant to Section 15278 of the Education Code, the District was obligated to establish the Citizens' Bond Oversight Committee (CBOC) in order to satisfy the accountability requirements of Prop 39. The District initially established the CBOC in April 2003 for Measure G. The Board previously amended the CBOC Bylaws on: March 1, 2006, Item 9.(a); January 17, 2007, Item 9.(b); and July 17, 2013, Item 13.(b). After consideration of additional modifications provided by the CBOC Chair, the Board is asked to approve this amended version of the bylaws for the Citizens' Bond Oversight Committee for Measures G and Q.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: 15278 Board Policy: 3390 Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Stan R. Arterberry
Interim Superintendent-President

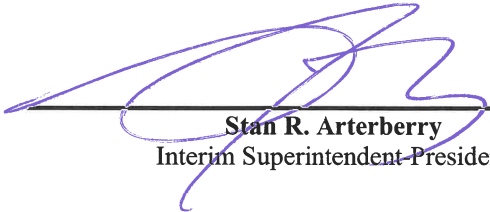
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7112

TELEPHONE NUMBER



Stan R. Arterberry
Interim Superintendent-President

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE
AMENDED AND RESTATED BYLAWS**

Section 1. Committee Established. The Solano Community College District (the "District") was successful at the election conducted on November 5, 2002 (the "2002 Election"), in obtaining authorization from the District's voters to issue up to \$124,500,000 aggregate principal amount of the District's general obligation bonds (the "2002 Measure"). The District was successful at the election conducted on November 6, 2012 (the "2012 Election"), in obtaining authorization from the District's voters to issue up to \$348,000,000 aggregate principal amount of the District's general obligation bonds (the "2012 Measure Q"). The 2002 Election and the 2012 Election are hereinafter referred to as the "Elections". The 2002 Measure and the 2012 Measure Q are hereinafter referred to as the "Measures". The Elections were each conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish the Citizens' Bond Oversight Committee (the "CBOC") in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Solano Community College District (the "Board") hereby confirms that the CBOC initially established for the 2002 Measure shall have the duties and rights set forth in these Bylaws with oversight responsibility over both the 2002 Measure and Measure Q. The CBOC does not have independent legal capacity from the District.

Section 2. Purpose. The purpose of the CBOC, as set forth in Education Code Section 15278, shall be to inform the public concerning the expenditure of bond revenues. These Bylaws are specifically made subject to the applicable provisions of the Education Code as to the duties and rights of the CBOC. The CBOC shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the CBOC as shall be consistent with the CBOC's purposes, as set forth in the Education Code.

The proceeds of general obligation bonds issued pursuant to the Elections are hereinafter referred to as "bond proceeds." The CBOC shall confine itself specifically to bond proceeds generated under the Measures. Regular and scheduled maintenance projects and all monies generated under other sources shall fall outside the scope of the CBOC's review.

Section 3. Duties. To carry out its stated purpose, the CBOC shall perform the duties set forth in Sections 3.1, 3.2 and 3.3 and shall refrain from those activities set forth in Sections 3.4 and 3.5:

3.1 **Inform the Public.** The CBOC shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the CBOC. The Chair shall only release information that reflects the majority view of the CBOC.

3.2 **Review Expenditures.** The CBOC shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the ballot Measures; and (b) no bond proceeds were used for any inappropriate teacher or administrative salaries or other operating expenses, in accordance with Attorney General Opinion 04-110 issued on November 9, 2004.

3.3 Annual Report. The CBOC shall present to the Board, in public session, an annual written report which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the CBOC's proceedings and activities for the preceding year.

3.4 Duties of the Board/Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the CBOC shall have no jurisdiction over the following types of activities:

- (i) Approval of construction contracts,
- (ii) Approval of construction change orders,
- (iii) Appropriation of construction funds,
- (iv) Handling of all legal matters,
- (v) Approval of construction plans and schedules,
- (vi) Approval of scheduled maintenance plans, and
- (vii) Approval of the sale of bonds.

3.5 Responsibilities Not Assigned By the Board to the CBOC. In recognition of the fact that the CBOC is charged with overseeing the expenditure of bond proceeds, the Board has not charged the CBOC with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the CBOC.
- (b) The establishment of priorities and order of construction for the bond projects shall be presented to the Board by the Superintendent/President for their approval.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board in its sole discretion and shall report to the CBOC on any cost saving techniques considered or adopted by the Board.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the CBOC.

(f) The approval of an annual budget for the CBOC that is sufficient to carry out the activities set forth in Prop 39 and included herein.

(g) The adoption of a plan for publicizing the activities of the CBOC and the determination as to whether a mailer, a newspaper notice or website materials would best suit the distribution of the CBOC's findings and recommendations.

(h) The amendment or modification of the Bylaws for the CBOC as provided herein, subject to the legal requirements of Prop 39.

(i) The appointment or reappointment of qualified applicants to serve on the CBOC.

Section 4. Authorized Activities.

4.1 In furtherance of its purpose, to inform the public concerning the expenditure of bond revenues, the CBOC may engage in the following authorized activities:

(a) Receive and review copies of the District's annual, independent performance audit, required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XII A of the California Constitution.

(b) Receive and review copies of the annual, independent financial audit required by subparagraph (C) of paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(c) Inspect college facilities and grounds, in accordance with any access procedure established by the District's Superintendent/President, or his or her designee, to ensure that bond revenues were expended in compliance with the requirements of paragraph (3) subdivision (b) of Section 1 of Article XIII A of the California Constitution.

(d) Receive and review copies of deferred maintenance proposals or plans developed by the District, including any reports required by Section 17584.1.

(e) Review efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:

(i) Mechanisms designed to reduce the costs of professional fees.

(ii) Mechanisms designed to reduce the costs of site preparation.

(iii) Recommendations regarding the joint use of core facilities.

(iv) Mechanisms designed to reduce costs by incorporating efficiencies in schoolsite design.

(v) Recommendations regarding the use of cost-effective and efficient reusable facility plans.

Section 5. Membership.

5.1 Number. The CBOC shall consist of a minimum of nine (9) members appointed by the Board of Trustees from a list of candidates submitting written applications. Every effort will be made to maintain broad geographic representation of the District, and the CBOC composition shall be based on criteria established by Education Code Section 15282, to wit:

- One (1) student enrolled and active in a community college support group, such as student government. The community college student may, at the discretion of the District, serve up to six months after his or her graduation.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college.
- Two (2) at-large members of the community, who are persons who demonstrate interest in and/or experience with the mission and facilities of the District; such as citizen members of occupational advisory groups, local business representatives, or representatives of local civic organizations.
- Two (2) members of the community who demonstrate interest in and/or experience in the construction and building trades.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age and reside within the District's geographic boundary.

(b) The CBOC may not include any employee or official of the District, or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. Pursuant to Education Code Section 15282, subdivision (b), members of the CBOC are subject to Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code. Further, each member shall comply with the CBOC Ethics Policy Statement attached as "Attachment A" to these Amended and Restated Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of three (3) years, commencing as of the date of appointment by the Board. No member may serve more than two (2) consecutive terms. At the CBOC's first meeting, members will draw lots to select a minimum of two members to serve for an initial two (2) year term and the remaining members for an initial three (3) year term. Members whose term has expired may continue to serve on the CBOC until a successor has been appointed. Members serving on the original 2002 Measure CBOC shall remain on the CBOC and may serve for new terms as described herein.

5.5 Appointment. Members of the CBOC shall be appointed by the Board through the following process: (a) the District shall advertise for members in accordance with its customary practices, including through local newspapers and the District's website; (b) appropriate local groups will be solicited for applications; (c) the Board's Citizen Bond Oversight Ad hoc Committee and the Superintendent/President or designee will review the applications, and make recommendations to the Board; (d) the Board's Citizen Bond Oversight Ad hoc Committee will review a candidate's application in depth, including but not limited to, conducting telephonic or face-to-face interviews, requiring additional written information, or determining through other means whether a candidate is qualified to serve on the CBOC; (e) and the Board will make the appointments at a noticed meeting of the Board by resolution.

5.6 Removal; Vacancy. The Board may remove any CBOC member for any reason deemed necessary for the operation of the CBOC to function appropriately, including, but not limited to, failure to attend two consecutive CBOC meetings without reasonable excuse, disruptive behavior, failure to comply with these Bylaws, failure to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code, or for failure to comply with the CBOC Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process, shall fill any vacancies on the CBOC. The District shall seek to fill vacancies within 90 days.

5.7 Compensation. The CBOC members shall not be compensated for their services.

5.8 Authority of Members. (a) CBOC members shall not have the authority to direct staff of the District; (b) Individual members of the CBOC retain the right to address the Board, either on behalf of the CBOC or as an individual; and (c) the CBOC and its Members shall have the right to request and receive only copies of reports and records relating to the Measures projects which have been prepared for the Board and which have become a public record.

Section 6. Meetings of the CBOC.

6.1 Meetings. The CBOC is required to meet at least once a year, including an annual organizational meeting, but may not have regular meetings more frequently than quarterly. The CBOC may set special meetings, but only if a majority of the CBOC seats, whether filled or unfilled, agree to setting a special meeting. If a quorum is not met for any CBOC meeting, whether regular or special, ~~District employees, consultants, and/or vendors may leave~~ after 15 minutes of the meeting's publicized start time: the meeting will be canceled.

6.2 Location. All meetings shall be held within the jurisdiction of the Solano Community College District.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* A majority of the nine (9) CBOC seats, regardless of how many seats are filled or unfilled, shall constitute a quorum for the transaction of any business; five (5) members are required for quorum. Business may only be conducted by a majority of the CBOC seats, i.e. five (5) members, regardless of how many seats are filled or unfilled. Meetings shall be conducted according to such additional procedural rules as the CBOC may adopt. CBOC

Section 7. District Support.

7.1 The District shall provide to the CBOC necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all CBOC records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all CBOC proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 No bond proceeds of the Measures may be made to provide District support of the CBOC.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the CBOC may report to the Board at least annually in order to advise the Board on the activities of the CBOC. Such report shall be in writing and shall summarize the proceedings and activities conducted by the CBOC.

Section 9. Officers. The Board, upon the recommendation of the Superintendent/President, shall appoint the initial Chair of the CBOC to serve for one year as Chair. Thereafter, the CBOC shall elect the Chair and a Vice-Chair who shall act as Chair only when the Chair is absent. No person shall serve as Chair for more than three consecutive years.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The CBOC shall automatically terminate and disband concurrently with the CBOC's submission of its final Annual Report which reflects the final accounting of the expenditure of all the proceeds of the Measures.

Section 12. Parliamentary Authority. The Rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the CBOC in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the CBOC may adopt.

**CITIZENS' BOND OVERSIGHT CBOC
ETHICS POLICY STATEMENT**

Attachment A

This Ethics Policy Statement provides general guidelines for CBOC members to follow in carrying out their roles. Not all ethical issues that CBOC members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for CBOC members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. CBOC members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A CBOC member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds; or (2) any construction project which will benefit the CBOC member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A CBOC member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A CBOC member shall not influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the CBOC, a former CBOC member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a CBOC member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the CBOC, a former CBOC member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A CBOC member shall uphold the Federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Solano Community College District.

- **COMMITMENT TO DISTRICT.** A CBOC member shall place the interests of the District above any personal or business interest of the member.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PERSONAL SERVICE CONTRACT FOR CONTINUING
EDUCATION

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

This item is seeking approval from the Board for the following instructors to teach Community Education classes July 2015- June 2016. Attached is the list of the instructors and the subjects they will be teaching. If the instructors satisfy the number of students needed to hold the class, the agreement is the following: Continuing Education Department to charge the instructor 10% of the gross revenue received from the class; the remainder revenue will be (50/50) split between the instructor and the Continuing Education Department. The fiscal impact is unknown until the classes have taken place. Classes will be cancelled if the minimum number of students is not achieved.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional, and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Community Education Courses

Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact : Unknown at this time

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Kelly Penwell, Associate Dean
Workforce Development and Contract Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

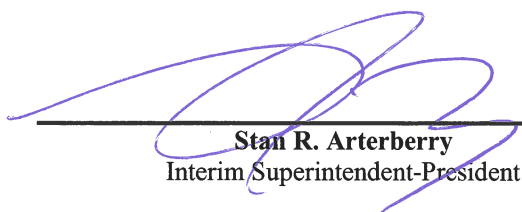
707-864-7808

TELEPHONE NUMBER

Academic Affairs
ORGANIZATION

September 4, 2015

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

Instructor	Course Subject
Kathy Rosengren	Drama in Performance Shakespeare Trip

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: HEALTH BENEFITS FOR ADJUNCT FACULTY

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

It is the intent of Solano Community College to offer health benefits for adjunct employees working less than half time at employee's expense less employer minimum contribution as required by Public Employees' Medical and Hospital Care Act (PEMHCA).

Attached are the resolution forms for CalPERS.

STUDENT SUCCESS IMPACT:

Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: N/A

Ed. Code: Board Policy: Estimated Fiscal Impact:

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Wade Larson, D.M.
Associate Vice President, Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

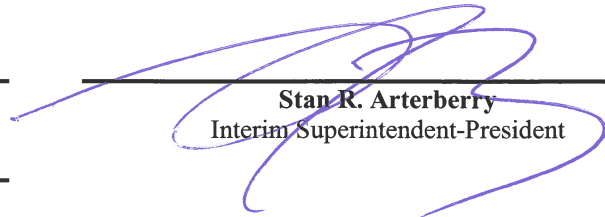
TELEPHONE NUMBER

Wade Larson, D.M.
Associate Vice President, Human Resources

VICE PRESIDENT APPROVAL

September 10, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



Stan R. Arterberry
Interim Superintendent-President

September 10, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

RESOLUTION NO. 15/16-08
ELECTING TO BE SUBJECT TO THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
AT UNEQUAL AMOUNTS FOR EMPLOYEES AND ANNUITANTS
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) A contracting agency meeting the eligibility requirements set forth in Government Code Section 22920, may obtain health benefit plan(s), as defined under Government Code Section 22777, by submitting a resolution to the Board of Administration of the California Public Employees' Retirement System (the "Board"), and upon approval of such resolution by the Board, become subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Solano Community College District is a contracting agency eligible to be subject to the Act under Government Code Section 22920; and
- WHEREAS, (3) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (4) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- WHEREAS, (5) Government Code Section 22892(c) provides that, notwithstanding Section 22892(b), a contracting agency may establish a lesser monthly employer contribution for annuitants than for employees, provided that the monthly employer contribution for annuitants is annually increased to equal an amount not less than the number of years the contracting agency has been subject to this subdivision multiplied by 5 percent of the current monthly employer contribution for employees, until such time as the amounts are equal; and
- WHEREAS, (6) Solano Community College District desires to obtain for its employees and annuitants who are members of Solano College Faculty Association the benefit of the Act and to accept the liabilities and obligations of an employer under the Act; now, therefore, be it
- RESOLVED, (a) Solano Community College District elects to be subject to the provisions of the Act; and be it further
- RESOLVED, (b) That the employer contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan or plans up to a maximum of PEMHCA Minimum per month, and be it further
- RESOLVED, (c) That the employer contribution for each annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan or plans up to a maximum of \$1.00 per month, and be it further
- RESOLVED, (d) That the employer contribution for each annuitant shall be increased annually by

five percent of the monthly contribution for employees, multiplied by the number of years the contracting agency has been subject to the Act, until such time as the contributions are equal;

And that the contributions for employees and annuitants shall be in addition to those amounts contributed by the Public Agency for administrative fees and to the Contingency Reserve Fund; and be it further

- RESOLVED, (e) Solano Community College District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (f) That the participation of the employees and annuitants of Solano Community College District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Solano Community College District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (g) That the executive body appoint and direct, and it does hereby appoint and direct, Wade Larson, AVP of HR to file with the Board a verified copy of this resolution, and to perform on behalf of Solano Community College District all functions required of it under the Act; and be it further
- RESOLVED, (h) That coverage under the Act be effective on January 1, 2016.

Adopted at a regular or special meeting of the Solano Community College District at 400 Suisun Valley Road, Building 600, Fairfield, CA 94534, this 16th day of September, 2015.

Signed: _____
Anne Marie Young, Board President

Attest: _____
Stan Arterberry, Board Secretary

INSTRUCTIONS

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency for the purpose of electing to be subject to Public Employees' Medical and Hospital Care Act (PEMHCA) and to fix the monthly employer health contribution for employees and annuitants in accordance with Government Code Section 22892.

If the resolution is filed **on or before the tenth day of any month, it will be effective on the first of the following month** (date stamped as received by CalPERS; See address below).

- WHEREAS, (2) should be completed with full name of the contracting agency.
- WHEREAS, (6) should be completed with full name of the contracting agency and recognized employee organization.
- RESOLVED, (a) should be completed with full name of the contracting agency.
- RESOLVED, (b) should be completed to specify the amount of the employer contribution toward the cost of enrollment for active employees. The amount specified must be an amount equal to or greater than that prescribed by Section 22892(b).
- Commencing January 1, 2009, the employer contribution shall be adjusted annually by the Board to reflect any change in the medical component of the Consumer Price Index, and shall be rounded to the nearest dollar.
- RESOLVED, (c) should be completed to specify the amount of the employer contribution toward the cost of enrollment for annuitants. The amount specified must be at least \$1.00. This contribution will increase annually as prescribed by Section 22892(c).
- RESOLVED, (d) should be completed to specify the percentage factor of the annual increase to the employer contribution for annuitant, but cannot be less than 5%. The employer contribution for annuitants will be calculated as the employer contribution for active employees multiplied by this percentage factor, multiplied by years of employer's participation in PEMHCA, to be effective with the January coverage each year.
- RESOLVED, (e) should be completed with full name of the contracting agency.
- RESOLVED, (f) should be completed with full name of the contracting agency.
- RESOLVED, (g) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.
- RESOLVED, (g) should be completed with full name of the contracting agency.
- RESOLVED, (h) should be completed with the date the coverage is to become effective.

Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.

For resolution processing, deliver to the following:

NEW – BY GROUP, UNEQUAL, 1 FIXED (REV. 5/2015)

Overnight Mail Service

California Public Employees' Retirement System
Health Contracts Unit
400 Q Street
Sacramento, CA 95811-6210

Regular Mail

California Public Employees' Retirement System
Health Contracts Unit
PO BOX 942714
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.

RESOLUTION NO. 15/16-09
ELECTING TO BE SUBJECT TO SECTION 22807 FOR LESS THAN HALF-TIME EMPLOYEES
UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION

- WHEREAS, (1) A contracting agency meeting the eligibility requirements set forth in Government Code Section 22920, may obtain health benefit plan(s), as defined under Government Code Section 22777, by submitting a resolution to the Board of Administration of the California Public Employees’ Retirement System (the “Board”), and upon approval of such resolution by the Board, become subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and
- WHEREAS, (2) Solano Community College District is a contracting agency eligible to be subject to the Act under Government Code Section 22920; and
- WHEREAS, (3) Government Code Section 22807 permits a contracting agency subject to the Act to provide benefits to its less than half-time employees, upon proper application; now, therefore, be it
- RESOLVED, (a) Solano Community College District desires to obtain for members of the Solano College Faculty Association the benefit of Section 22807 and accepts the liabilities and obligations of a contracting agency under the Section; and be it further
- RESOLVED, (b) Solano Community College District elects to be subject to the provisions of Section 22807 of the Government Code; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of Solano Community College District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Solano Community College District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, Wade Larson, AVP of HR to file with the Board a verified copy of this resolution, and to perform on behalf of Solano Community College District all functions required of it under the Act.

Adopted at a regular or special meeting of the Solano Community College District at 400 Suisun Valley Road, Building 600, Fairfield, CA 94534, this 16th day of September, 2015.

Signed: _____
Anne Marie Young, Board President

Attest: _____
Stan Arterberry, Board Secretary

INSTRUCTIONS

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency electing to be subject to or subject to the Public Employees' Medical and Hospital Care Act (PEMHCA) when the agency desires to provide health benefit coverage for less than half-time employees and annuitants as authorized by Section 22807 of the Government Code.

If the resolution is filed **on or before the tenth day of any month, it will be effective on the first of the following month** (date stamped as received by CalPERS; See address below).

- WHEREAS, (2) should be completed with full name of the contracting agency.
- RESOLVED, (a) should be completed with full name of the contracting agency and recognized employee organization.
- RESOLVED, (b) should be completed with full name of the contracting agency.
- RESOLVED, (c) should be completed with full name of the contracting agency.
- RESOLVED, (d) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.
- RESOLVED, (d) should be completed with full name of the contracting agency.

Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.

For resolution processing, deliver to the following:

Overnight Mail Service

California Public Employees' Retirement System
Health Contracts Unit
400 Q Street
Sacramento, CA 95811-6210

Regular Mail

California Public Employees' Retirement System
Health Contracts Unit
PO BOX 942714
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.

**RESOLUTION NO. 15/16-10
ELECTING TO BE SUBJECT TO SECTION 22895
TO ESTABLISH HEALTH VESTING REQUIREMENTS FOR FUTURE ANNUITANTS
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT
WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

- WHEREAS, (1) Government Code Section 22895 provides that a contracting agency subject to the Public Employees' Medical and Hospital Care Act (the "Act") may file a resolution with the Board of the California Public Employees' Retirement System to provide a postretirement health benefits vesting requirement to employees who retire for service in accordance with Government Code Section 22895; and
- WHEREAS, (2) Solano Community College District is a contracting agency under Government Code Section 22920 and subject to the Act for participation by members of Solano College Faculty Association; and
- WHEREAS, (3) Solano Community College District certifies, employees are represented by a bargaining unit and there is an applicable memorandum of understanding; and
- WHEREAS, (4) The credited service of an employee for purposes of determining the percentage of employer contribution applicable under Government Code Section 22895 shall mean service as defined in Government Code Section 22826; and
- WHEREAS, (5) The employer contribution for active employees cannot be less than what is defined in Government Code Section 22892(b); now, therefore be it
- RESOLVED, (a) That employees retired on or after January 1, 2016 shall be subject to the requirements defined in this vesting resolution; and be it further
- RESOLVED, (b) That the employer contribution for each annuitant subject to this provision shall be the amount necessary to pay the cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of the PEMHCA Minimum per month, but not less than the amount prescribed by Section 22892(b), plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (c) Employer contributions for post-retirement health benefits shall not be paid to annuitants with less than fifty years of credited service with Solano Community College District. The percentage of the employer contribution payable for post-retirement health benefits for each annuitant shall be based on the annuitant's completed years of credited service with Solano Community College District.

Credited Years of Service	Percentage of Employer Contribution
Less than 50 years	0%
50 years	100%

and be it further

- RESOLVED, (d) In order to receive the employer contribution payable for post-retirement health benefits, annuitants who retire for disability must meet the credited years of service requirement set forth in RESOLVED (c); and be it further
- RESOLVED, (e) Solano Community College District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (f) That the participation of the employees and annuitants of Solano Community College District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Solano Community College District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, the California Public Employees’ Retirement System may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further
- RESOLVED, (g) That the executive body appoint and direct, and it does hereby appoint and direct, Wade Larson, AVP of HR to file with the Board a verified copy of this resolution, and to perform on behalf of Solano Community College District all functions required of it under the Act; and be it further.
- RESOLVED, (h) That coverage under the Act be effective on January 1, 2016.

Adopted at a regular or special meeting of the Solano Community College District at 400 Suisun Valley Road, Building 600, Fairfield, CA 94534, this 16th day of September, 2015.

Signed: _____
Anne Marie Young, Board President

Attest: _____
Stan Arterberry, Board Secretary

INSTRUCTIONS

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency electing to be subject to or subject to the Public Employees' Medical and Hospital Care Act (PEMHCA) when the agency desires to provide a post retirement vesting requirement to future annuitants as authorized by Section 22895 of the Government Code.

If the resolution is filed **on or before the tenth day of any month, it will be effective on the first of the following month** (date stamped as received by CalPERS; See address below).

- WHEREAS, (2) should be completed with full name of the contracting agency and recognized employee organization.
- WHEREAS, (3) (choose the appropriate paragraph)
- WHEREAS, (3) should be completed with full name of the contracting agency.
- RESOLVED, (a) (choose the appropriate paragraph)
- RESOLVED, (a) should be completed with the vesting basis date defining which employees are subject to this vesting resolution (ex. "Hired on or after January 1, 2015" or "Retired on or after July 1, 2015").
- RESOLVED, (b) should be completed to specify the amount of the employer contribution for fully vested annuitants under this vesting resolution. The amount specified must be equal to or greater than the amount prescribed by Section 22892(b).
- RESOLVED, (c) should be completed to specify the credited years of service required for any post-retirement employer contributions, and to define the percentage of employer contribution payable for credited years of service.
- RESOLVED, (d) (choose the appropriate paragraph)
- RESOLVED, (e) should be completed with full name of the contracting agency.
- RESOLVED, (f) should be completed with full name of the contracting agency.
- RESOLVED, (g) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.
- RESOLVED, (g) should be completed with full name of the contracting agency.
- RESOLVED, (h) should be completed with the date the coverage is to become effective.

Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.

For resolution processing, deliver to the following:

Overnight Mail Service

California Public Employees' Retirement System

Regular Mail

California Public Employees' Retirement System

Health Contracts Unit
400 Q Street
Sacramento, CA 95811-6210

Health Contracts Unit
PO BOX 942714
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: DESIGNATION AND DISPOSAL/DISPOSITION OF
DISTRICT SURPLUS EQUIPMENT AND PROPERTY,
RESOLUTION NO. 15/16-11

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

In an effort to facilitate the renovation of building 1200 (theater project), and in compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of the attached Resolution No. 15/16-XX authorizing the disposal of surplus equipment.

Board approval is requested at this time.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Facilities/Campus Beautification

Ed. Code: 70902(b) (6)m 81542 Board Policy: 3320 Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Dwight Calloway
Facilities Director

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

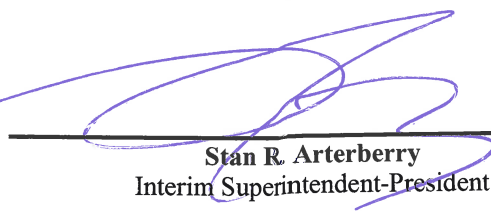
TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

September 4, 2015

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT


Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF
SURPLUS EQUIPMENT AND PROPERTY**

RESOLUTION NO. 15/16-11

1
2
3
4
5
6 **WHEREAS**, The California Education Code (Section(s) 81450-81460) outlines the
7 process and restrictions for disposal of surplus items, and specifically provides that if the
8 Governing Board of the Solano Community College District, by a unanimous vote of those
9 members present, finds that the property, whether one or more items, is unsatisfactory and/or not
10 suitable for school use, the property may be sold at public auction or otherwise disposed of in
11 accordance with the provisions of E.C. Section 81450; and
12

13 **WHEREAS**, The Governing Board of the Solano Community College District has
14 determined that the personal property, described as miscellaneous office equipment, theater
15 equipment, instruments and furniture, is unsatisfactory for retention and not suitable for school
16 use; now therefore be it
17

18 **RESOLVED**, The Director of Facilities, with the approval of the Superintendent-
19 President, is authorized to dispose of said property.

20 **PASSED AND ADOPTED**, This 16th day of September 2015, by the Governing Board
21 of the Solano Community College District.
22

23 _____
24 A. MARIE YOUNG
BOARD PRESIDENT

25
26 _____
27 STAN R. ARTERBERRY
28 SECRETARY

Item	Description	Qty	Room	Asset Tag #
Metal Card File	small	1	theater receiving	No Tag
	l			
Blackboard	large	1	theater receiving	No Tag
Blackboard	small	1	theater receiving	No Tag
Tackboard	small	3	theater receiving	No Tag
Tackboard	medium	1	theater receiving	No Tag
Tackboard	large	1	theater receiving	No Tag
Organ		1	theater receiving	No Tag
Electronic Keyboard		1	theater receiving	No Tag
Music Stand		1	theater receiving	No Tag
Wood Bookcase	3 shelf	1	theater receiving	No Tag
Mail Sorter	small laminate desk top	1	theater receiving	No Tag
Mail Sorter	large floor standing	1	theater receiving	No Tag
Marquee Letters	box	1	theater receiving	No Tag
Wood Sewing Tables	with sewing machine	1	theater receiving	09077
Wood Sewing Tables	with sewing machine	1	theater receiving	09081
Wood Sewing Tables	with sewing machine	1	theater receiving	09082
Wood Sewing Tables	with sewing machine	1	theater receiving	09084
Copier	Canon Super 3G	1	theater receiving	29971
Piano Bench	3 legs, missing 1	1	theater receiving	No Tag
Tape Recorder	Reel to Reel	1	theater receiving	No Tag
Steel Pipes and Metal Pieces	misc. shapes and sizes		theater receiving	No Tag
Wood Pieces	misc shapes and sizes		theater receiving	No Tag
Piano	standing	1	theater receiving	No Tag
Ladder	red wood	1	theater receiving	No Tag
Picture Frames	no backs	3	theater receiving	No Tag
Cubbie	grey 73"X9" 8 holes w/bottom shelf	1	theater receiving	No Tag
Base Cabinet		1	theater receiving	No Tag
Chair	sled/no arms	22	theater receiving	No Tag
Chair	sled/with arms	7	theater receiving	No Tag
Chair	4 legs/no arms	8	theater receiving	No Tag
Chair	4 legs/with arms	1	theater receiving	No Tag
Chair	with tablet arm	14	theater receiving	No Tag
Chair	5 star base/no arms/casters	16	theater receiving	No Tag
Chair	5 star base/arms/casters	15	theater receiving	No Tag
Chair	5 star base/casters/no arms/footring	1	theater receiving	No Tag
Shelving Unit	custom, brown 63"X23"	1	theater receiving	No Tag
Ticket Podium	small, standing	1	theater lobby	No Tag
Paper Tickets	BOX 1- opened, 1-unopened	2	theater lobby	No Tag
Ticket Printer	BOCA - Model # Microplus	1	theater lobby	23710
Chairs	vinyl with casters	3	theater lobby	No Tag
Chairs	fabric with 5 start base/casters	2	theater lobby	No Tag
Wood Table	wood, spray painted black	1	theater lobby	No Tag
Wire Display Frames	black	4	stairwell in theater lobby	No Tag
Work Bench	electrical	1	upstairs sound room	No Tag
Sound Board	In Box - Studiomaster	1	upstairs sound room	20655
Theater Lights	small	2	upstairs sound room	No Tag
Shelving Unit	Metal Frame, black painted wood shelves, 3 high	1	rm 1211	No Tag
Window Panels	glass/with aluminum frame	8	rm 1212	No Tag
Television	Zenith 32"	1	rm 1239	25333

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AGREEMENT WITH THOMAS A. BECKETT FOR
CONSULTING SERVICES**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to enter into agreement with Thomas A. Beckett for consulting services to act as Interim Executive Bonds Manager until the position is filled.

The agreement term is September 1, 2015 through December 31, 2015 with fees not to exceed \$80,000.

Staff will be present to answer questions.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: N/A

Ed. Code: Board Policy: 3225 Estimated Fiscal Impact: \$80,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**


Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

CONSULTING AGREEMENT

Between
Beckett Construction and Building Services
and
Solano Community College District

1. **AGREEMENT:** This Agreement is made and entered into as of September 1, 2015, by and between Beckett Construction and Building Services (hereinafter "Consultant") and the Solano Community College District (hereinafter "District") to utilize the professional and technical expertise and services of Thomas A. Beckett to perform certain professional tasks and responsibilities for the Solano Community College District at the request of District subject to the limitations stated herein.
 2. **QUALIFICATIONS:** The Consultant is specially qualified for and shall render services to the District to include but not be limited to providing assistance, direction and expertise and advice in the area of Facilities Planning and long-term funding for facilities development and modernization as the Interim Executive Bonds Manager.
 3. **CONSULTANT NOT AN EMPLOYEE OF THE DISTRICT:** It is understood that the Consultant is an independent contractor and not an employee of the District.
 4. **PAYMENT:** Inconsideration of this Agreement, District shall pay Consultant for services rendered at the following hourly rates:
 5. Consultant: \$150.00
- District shall not pay Consultant more than \$80,000 without further written authorization. District shall reimburse consultant for mileage for District- directed travel at the rate established by the District. When District requests in writing that the Consultant attend an educational/professional conference, District shall reimburse the Consultant for necessary transportation, meals, lodging, and registration fees for such conference in accordance with District Policy and Regulation. Consultant shall invoice District monthly and such invoice shall itemize the consulting fee and such travel as may be applicable. District will reimburse Consultant for services provided within thirty (30) days of receipt of Consultant's invoice.
6. **TERM OF AGREEMENT:** The term of this Agreement shall be September 1, 2015 to December 31, 2015. The parties may agree in writing to extend the period beyond the aforementioned termination date and this Agreement may be terminated sooner by written notice given by either party to the other (10) working days in advance of termination. In the event of early termination, Consultant shall be paid for the actual services performed as of the date of termination.
 7. **DESCRIPTION OF SERVICES:** Consultant shall advise the Superintendent-President, Vice President, Finance and Administration, other District College management, faculty, and staff in matters relating to professional administration, operation, and functioning of District/college in the areas of Facilities planning and long-term funding for facilities development and modernization, within the capacity of the duties of the Executive Bonds Manager position. Professional services to be performed are more specifically outlined in Exhibit "A" attached hereto.

8. **LIMITATION OF CONSULTANTS POWERS:** Consultant shall perform such services consistent with those defined in accordance with the limitations herein. Consultant may discharge such duties associated with the responsibilities vested in Consultant by District only which are consistent with Consultant's status of an Independent Contractor. Any and all duties and responsibilities delegated to Consultant shall be consistent with and conform to the requirements of law. The Superintendent-President or designee, will discharge those duties and exercise powers of District, and in that capacity the Superintendent-President or designee, shall coordinate efforts to ensure the orderly and consistent administration/performance of the areas of responsibility. District assumes the responsibility to ensure that a lawful independent contractor relationship is maintained.
9. **RESTRICTIONS:** The services of Consultant do not include evaluation, hiring, dismissal, or supervision of District personnel. Consultant shall not be involved in any employee grievance processes.
10. **INDEMNIFICATION:** District agrees to defend, indemnify and hold harmless the Consultant from and against all claims, damages, losses and expenses, including but not limited to attorney fees arising out of or resulting from negligence or willful misconduct of District.
11. **CLAIMS:** If a dispute arises out of or relates to this Agreement or the breach hereof and if the dispute cannot be settled by negotiations, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration. The parties will split the costs of mediation equally. If either party determines that mediation has been unsuccessful, the dispute shall be settled by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator may be interred in any courts having jurisdiction thereof. The arbitration shall be held in Solano County, California, unless the parties mutually agree in writing to a different location. The case shall be heard and decided by a single arbitrator, who shall render a reasoned award setting forth the legal, contractual and technical basis thereof.
12. **NOTICES:** Any notices required by this Agreement or arising hereunder shall be in writing and shall be served personally on Consultant or on an officer or managing employee of District , or sent by certified mail, return receipt request, to the following addresses, or such other addresses as the respective parties may hereafter designate in writing:

To Consultant:

Thomas A. Beckett
71 Kings Oak Place
Walnut Creek, CA 94597

To District:

Yulian Ligioso
Vice President, Finance & Administration
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notices sent by certified mail shall be considered served three days after they are postmarked.

WARRANTY OF AUTHORITY: Each party to this Agreement warrants that person signing this Agreement on its behalf is fully authorized to do so and to bind the party thereby.

Beckett Construction & Building Services

By: _____

Date: _____

Thomas A. Beckett
Beckett Construction & Building Services
71 Kings Oak Place
Walnut Creek, CA 94597
Phone: (925) 212-3900
Fax: (925) 933-6117
E-Mail: tabeckett@sbcglobal.net

Solano Community College District

By: _____

Title: _____

Date: _____

EXHIBIT A
SOLANO COMMUNITY COLLEGE DISTRICT SCOPE OF WORK

Consultant's Scope of Work includes the following tasks as needed:

Background Information

On November 6, 2012, Solano County and Yolo County service area voters passed Measure Q, a \$348M bond measure to support Solano Community College District modernization, infrastructure and new facilities development.

The Executive Bonds Manager has the principle duties of overseeing the completion of the Measure Q Bond Program and ongoing projects, to support the program planning, project and program management, financial controls and reporting.

The Interim Executive Bonds Manager will perform the duties and responsibilities of the position until a full time replacement is employed by the District.

BECKETT CONSTRUCTION AND BUILDING SERVICES
71 Kings Oak Place
Walnut Creek, CA 94597

California General Contractor's License # 679642

August 31, 2015

Re: Thomas Beckett Experience and Qualifications

Work Experience

Beckett Construction and Building Services

Mr. Beckett is the sole proprietor of Beckett Construction and provides Project and Construction Management services for various residential and commercial construction projects within the East Bay area. Emphasis has been related to services as the Project Manager and Owner's Representative for Construction Improvement projects. Mr. Beckett has also provided construction mediation and claim consultation services to select Law firms, General Contractors and Owner's.

tBP/Architecture

Mr. Beckett was employed at tBP from July 2004 until May 2013, when he retired from the firm. Mr. Beckett was a Principal from 2004-2005. From 2005-2009 he was the Managing Principal of the Bay Area offices of the firm and a member of the firm's Board of Directors. From 2009 until February 2013, Mr. Beckett remained as Managing Principal, Bay Area and a member of the Board of Directors; as well as President of the firm. Mr. Beckett's primary responsibilities at the firm were centered on planning, programming, design, and construction administration of construction projects for public and private clients. Mr. Beckett also specialized in the preparation of Off-Campus Center Needs Assessment Study document preparation for securing Official Center Status. Most projects were reviewed and inspected by the Division of the State Architect (DSA), which included ADA compliance design review and onsite construction inspection.

Contra Costa Community College District

Mr. Beckett served the District as the Facilities and Operations Manager at Diablo Valley College from 1982 through 1984. Duties included the day to day facilities operations at the College as well as onsite project and construction management of maintenance and construction projects. In June 1984, Mr. Beckett was promoted to the District Director of Planning, Facilities and Construction and centralized all Facilities, Operations and Construction activities within the District. In 1992, Mr. Beckett was elevated to the position of Vice Chancellor, Planning, Facilities and Construction. In those positions,

Mr. Beckett was responsible for planning, design and construction management of all maintenance and construction projects within the District. Those projects included several ADA compliance projects at all 3 of the District Colleges and Education Center. Total projects completed were in the \$800 million range during Mr. Beckett's tenure. Tom also served on the CCC CBO Facilities Task Force, FUSION Task Force, Chancellor's joint California Community Colleges State Chancellor's and DSA Task Force for ADA Compliance and Seismic Retrofit for the CC statewide system.

California State University, Hayward

From 1987 through 2004, Mr. Beckett was a part-time Instructor for the University Extension Division, and taught Project and Construction Management courses, as well as Facilities Management courses. He also served on the Advisory Board and Curriculum committees for those programs.

Vermillion Development Corporation

From 1979-1982, Mr. Beckett was the Vice-President of Construction and part owner of this multi-family residential home builder. Mr. Beckett ran all field operations and project and construction management activities for the firm, including individual project and construction management of individual projects. His last project was a 125 unit subdivision built in Concord, California.

Education

California State University Northridge: B.S. 1973 and M.S. 1976

License

California General Contractor License (B) since 1993

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT WITH DANNIS WOLIVER
 KELLEY (DWK), LEGAL SERVICES AND
 CONSTRUCTION ATTORNEYS FOR MEASURE G AND
 MEASURE Q BONDS**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to amend the previously approved agreement with DWK for construction counsel related to Measure G and Measure Q Bonds. Services will include legal services in all construction related matters, including, but limited to: real estate purchase and lease agreements, public contract code interpretation, contract review and development, negotiation and representation in meetings as necessary and other matters related to execution of Measure G and Measure Q Bonds.

This contract amendment is to provide continuing legal services for the fiscal year 2015/2016.

The Board is asked to approve a contract amendment to DWK in the amount not to exceed of \$98,000.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Ensure compliance with Regulations

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$95,000 Measure Q Funds \$3,000 Measure G Funds</i>
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SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE

Thomas Beckett
 Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

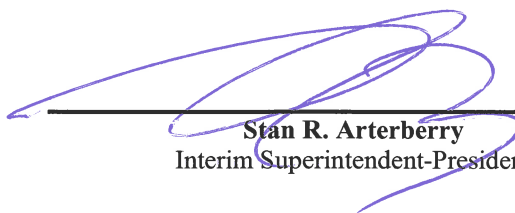
TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



Stan R. Arterberry
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO BHM CONSTRUCTION INC.,
 FOR BUILDING 1200 PERFORMING ARTS RENOVATION
 (PHASE 1) PROJECT**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of the attached agreement with BHM Construction Inc., for the Building 1200 Theater Renovation Increment 1 and 2 Project. A public bid was held August 25, 2015, at which time BHM Construction Inc., submitted the lowest responsible bid.

Arntz Builders submitted the lowest bid. It was withdrawn by Arntz Builders due to a clerical error in the bid form. The District reviewed the withdraw with its Bond Counsel, DWK, and determined the best course of action was to accept Arntz Builders withdraw and award to the second lowest bidder BHM Construction Inc.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Increase capacity to support instructional spaces and equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$11,073,000 State \$ 2,624,094 Measure O</i>
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SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
 Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

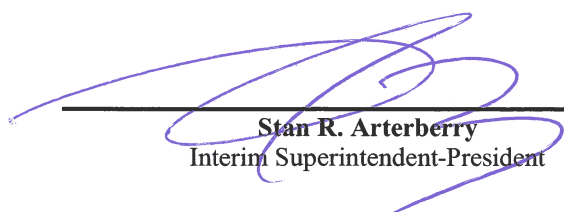
TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**


 Stan R. Arterberry
 Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO BHM CONSTRUCTION INC.,
FOR BUILDING 1200 PERFORMING ARTS RENOVATION
(PHASE 1) PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

This project is being partially funded by the State of California, any approval action taken by the Board of Trustees is contingent on the approval of the State of California. The State of California approval will be requested if the Board of Trustees approves this Agenda Item.

The Board is asked to approve a contract to BHM Construction Inc., in the amount of \$13,697,094 (State Funds \$11,073,000 + Measure Q Funds \$2,624,094)

The contract is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO FIRST CARBON SOLUTIONS
FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT
(CEQA) SERVICES FOR THE SCIENCE BUILDING
(PHASE I) PROJECT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for contract award to First Carbon Solutions to provide environmental planning services for the Fairfield Campus Science Building (Phase I) Project. The consultant will provide full environmental services to meet California Environmental Quality Act (CEQA) requirements for Initial Study/Mitigated Negative Declaration. The consultant is part of the approved pool of qualified environmental consultants to provide project specific assignments as part of the Bond program.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Increase capacity to support instructional spaces and equipment.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$65,700 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7855

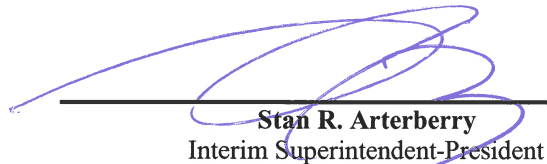
TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO FIRST CARBON SOLUTIONS
FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT
(CEQA) SERVICES FOR THE SCIENCE BUILDING
(PHASE I) PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals for this project were sought from the District's pool of qualified CEQA firms. ICF International, First Carbon Solutions, and Dudek each submitted a proposal and Amy Skewes-Cox responded, citing that current workload prevented them from taking on this project.

First Carbon Solutions was deemed the best value with a proposal of \$65,700.

The Board is asked to approve a contract to First Carbon Solutions in the amount of \$65,700.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MEASURE Q BOND PROJECT INITIATION –
VACAVILLE CAMPUS, WORKFORCE DEVELOPMENT
AND AERONAUTICS BUILDING, PHASE I

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for initiation of Vacaville Campus Workforce Development and Aeronautics Building Phase I Project as part of the Board approved Measure Q Bond Spending Plan (BSP). Board approval of the attached project initiation form (PIF) allows staff to begin project specific work. This project initiation is specifically to address environmental planning, assessments, design concepts, geotechnical investigation and utility infrastructure phase I. This phase of the project is needed in order for the total project to remain on schedule. This phase of the project is funded through Tranche 1 reserves, while the actual building project will be funded in later Tranches of the bond.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Increase capacity to support instructional spaces and equipment.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$1,000,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7855

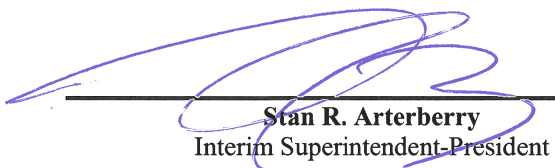
TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

September 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



Stan R. Arterberry
Interim Superintendent-President

September 4, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM
Project Initiation Form**

Campus:	<u>Vacaville/Nut Tree</u>	Date:	<u>09/16/15</u>
Building Name(s):	<u>Aeronautics and Workforce Development Building</u>	Project No.:	<u>42102.830420</u>
Project Name:	<u>Aeronautics and Workforce Development Building</u>		
Project Scope:	<u>Infrastructure only; including removal of trees, existing parking lot, limited rough grading and other civil work. Limited design work including civil engineering and architectural master site planning, schematic design, CEQA. includes assessments and geotechnical surveys.</u>		
Project Cost Estimate:	<u>\$ 1,000,000</u>	Building Square Footage:	<u>N/A</u>
Construction Cost Estimate:	<u>\$ 550,000</u>	Construction Cost/Sq. Ft.:	<u>N/A</u>
Funding Source(s):	<u>Measure Q Bond Funds; Tranche 1 Reserve</u>		
Design Consultant:	<u>TBD</u>		
Design Start Date:	<u>October, 2015</u>		
Construction Start/End Schedule:	<u>June, 2016 / June, 2017</u>		
Delivery Method:	<u>Design Build & Hard Bid for phased infrastructure scopes.</u>		
Comments:	<u>Project aligns with "workforce development" and facilities for training and education in 21st Century job skills. Project is part of March 4, 2015 Board approved Measure Q Bond Spending Plan.</u>		
Submitted by:	<p align="center">_____ Ines Zildzic Program Manager, Kitchell CEM</p>		
	<p align="center">_____ Dave Kirn Project Executive Kitchell CEM</p>		<p align="center">_____ Yulian Ligioso Vice President, Finance and Administration Solano Community College District</p>